

# PLEASE NOTE!

Your application for gas service cannot be processed without a copy of the utility page of your site plan that clearly shows your desired meter location.

**\*APPLICATION FOR SERVICE should be submitted when foundation work has started.**

Return completed application package via email to: [rdaley@sjindustries.com](mailto:rdaley@sjindustries.com)

or if necessary mail to:  
**South Jersey Gas**  
**Attn: Raymond Daley**  
**111 N Franklin Avenue**  
**Pleasantville, NJ 08232**

**Phone: 609-561-9000 Ext. 6352**  
**Email: [Rdaley@sjindustries.com](mailto:Rdaley@sjindustries.com)**

Building Type: ☐ New Construction  
☐ Existing Building  
☐ Requesting New Service and Meter  
☐ Requesting Meter Installation Only  
☐ Requesting Meter Turn-on Only



South Jersey Gas

## APPLICATION FOR SERVICE Commercial/Industrial

Sales # \_\_\_\_\_  
 Service Order # \_\_\_\_\_  
 Construction Order # \_\_\_\_\_

SERVICE ADDRESS				MAILING ADDRESS	
Name				Name	
Company				Company	
Street				Street	
City				City	
State	Zip	Lot #	Block #	State	Zip
Phone		Cell Phone		Phone	
Year the Structure was Built				E-mail Address	

(Please Print or Type)

Fed ID# \_\_\_\_\_ DUNS# \_\_\_\_\_

\_\_\_\_\_ (Name/Company), hereinafter referred to as CUSTOMER, applies to South Jersey Gas, hereinafter referred to as COMPANY, for natural gas service to be installed to the property identified under SERVICE ADDRESS listed above and hereinafter referred to as ADDRESS.

Upon receipt of this application, the COMPANY will begin the process of determining availability of service.

- Approval of natural gas service will be determined by the COMPANY at the discretion of the COMPANY.
- If the COMPANY determines distribution mains and/or services need to be extended or reinforced, APPROVAL OF THE APPLICATION will further depend upon the COMPANY'S decision to extend or reinforce such main and/or service. A contribution may be required for the extension of main and/or service.

The CUSTOMER hereby applies for natural gas service for the equipment indicated below, and further agrees such equipment will be installed at the ADDRESS (at CUSTOMER expense) prior to meter installation if service is approved.

GAS SPACE HEATER # \_\_\_\_\_

GAS DRYING # \_\_\_\_\_

FOOD PREPARATION # \_\_\_\_\_

GAS WATER HEATER # \_\_\_\_\_

GAS POOL HEATER # \_\_\_\_\_

PROCESS APPLICATIONS # \_\_\_\_\_

SPACE COOLING # \_\_\_\_\_

COGENERATION # \_\_\_\_\_

OTHER (Describe) \_\_\_\_\_

(#=total number of appliance(s) applied for.)

IF NATURAL GAS SERVICE IS APPROVED, the CUSTOMER:

- Must accurately mark out any underground lines that have been privately run. These include but are not limited to water, electric, fiber optics, telephone, sprinklers, sewer, septic, in-ground pet fencing system and all lines to outbuildings.
- Agrees that the COMPANY and/or its subcontractors will not be responsible for any damages that may occur to private underground lines or systems that are not accurately marked out by the CUSTOMER.
- Agrees to install all equipment applied for above according to prevailing codes and manufacturers' installation instructions.
- May be required to provide a security deposit equal to two month's estimated billing which includes the highest monthly bill at the applicable tariff rate.
- Will be billed a \$20.00 activation charge for each meter activated.
- May be required to contribute toward the construction cost or service and/or main.
- **CUSTOMER agrees to activate gas service within 90 days of installation. If the applicant does not, the COMPANY reserves the right to bill said CUSTOMER for the total cost of installation.**

IF NATURAL GAS SERVICE IS APPROVED, the COMPANY:

- Will install meter(s) at the ADDRESS only after above equipment applied for by CUSTOMER is installed at the ADDRESS according to prevailing codes, manufacturer's installation instructions and subject to COMPANY inspection as agreed to by the CUSTOMER.

This application is neither an agreement to provide gas on the part of the COMPANY nor is it an agreement for the CUSTOMER to install equipment. SJG must apply for and obtain all street opening approvals from the appropriate state, city, township or municipal entity before gas service can be approved. Should SJG receive such approval to install gas service lines, SJG will notify the CUSTOMER, either verbally or in writing, at which time the CUSTOMER may then proceed with installation of equipment (upon obtaining whatever permits may be required). The CUSTOMER is responsible for all permits as required by State law or local ordinance related to the installation of equipment.

**CUSTOMER is advised NOT to install natural gas equipment until approval is confirmed as outlined above.**

Agreement to provide gas service is subject to the terms and conditions of the COMPANY tariff and any charges therein approved by the New Jersey Board of Public Utilities.

CUSTOMER: (OWNER/BUILDER)

SOUTH JERSEY GAS:

BY: \_\_\_\_\_  
 (signature)

\_\_\_\_\_  
 (signature)

(print or type)

(print or type)

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

Thank you for your interest in natural gas. We look forward to serving you.

The following is a description of the steps necessary to facilitate natural gas service to your business should your application be approved.

- 1. Complete the Application for Service and Commercial Information & Commercial Equipment Requirements forms. Return them to South Jersey Gas. Keep the customer copy for your records.
- 2. For New Construction Only - Provide 2 copies of the site utility plan with your application.
- 3. Provide a copy of your mechanical or plumbing plan and a detailed list of your equipment, pressure requirements and projected gas loads.
- 4. Once your signed Application for Service is received, we will complete an onsite inspection and apply for any approvals and/or permits to run the main and/or service. Please be advised, the State/ County/Municipality may deny a street opening permit. Do not install any equipment until you receive notice that your application was approved.
- 5. Clearly mark the exact meter location with a stake marked “Gas Meter” and check your site for any obstructions to service installation. Obstructions must be cleared or service installation will be delayed. Site must be at final grade.
- 6. Clearly mark out all underground obstacles and/or lines that have been privately installed.
- 7. When all items above are complete, South Jersey Gas will install your service line.
- 8. Upon completion of service installation, you will need to schedule the gas meter installation. Please contact the South Jersey Gas Meter Installation/Builders Line at 609-561-9027 to schedule your gas meter installation within 90 days. Allow five to ten working days for installation. All equipment requiring natural gas and the associated fuel lines must be inspected and approved by the municipality. Approved City Inspection stickers/tags must be available at the property. Be prepared to review all gas equipment, pressure requirements and loads.
- 9. Remember to CALL BEFORE YOU DIG – IT’S THE LAW! 811 or 1-800-272-1000

We will be pleased to answer any questions you may have to assist you with this process. Representatives are available by contacting us at 1-800-822-9276 between the hours of 8:00 a.m. to 4:30 p.m., Monday through Friday.

Emergency 24 Hour Gas Leak Hotline:..... 1-800-582-7060

Call Before You Dig:.....811 or 1-800-272-1000

Mailing Address:  
South Jersey Gas  
1 South Jersey Plaza, Folsom, NJ 08037  
[www.southjerseygas.com](http://www.southjerseygas.com)



## **COMMERCIAL GAS APPLICATION CHECKLIST**

### **1. SJG APPLICATION FOR GAS SERVICE**

Return the completed form.

### **2. COMMERCIAL INFORMATION FORM**

### **3. COMMERCIAL EQUIPMENT REQUIREMENTS FORM**

Signed & Dated

### **4. SITE PLAN (New Construction Only)**

Two (2) single page copies of the utility page of your site plan showing your preferred meter location. \*Include a construction schedule if one is available.

#### **STATUS OF CONSTRUCTION (Circle one)**

Nothing Done

Site Clearing

Foundation

Framed

Under Roof

**DATE WHEN GAS IS REQUIRED** \_\_\_\_\_

#### **Please Note:**

**All Information Must Be Completely Filled Out To Avoid A  
Delay In Processing Your Application.**



## **Commercial Equipment Requirements**

**\*\*\*\*\*Complete one sheet for each gas meter requested\*\*\*\*\***

Business Name: \_\_\_\_\_  
Service Address: \_\_\_\_\_  
\_\_\_\_\_

Suite/Unit: \_\_\_\_\_ of \_\_\_\_\_

### **INSTRUCTIONS**

- Please be accurate as installed equipment determines correct service and meter size.
- When requesting meter installation, installed equipment must be verified
- A new form will be required if gas load changes
- This form must be signed below for application to be processed
- Please specify pressure required (circle one)      6" W.C.      2 PSI      5 PSI
- Requests for pressure exceeding 6" W.C. require manufactures documentation showing need

Quantity	Equipment Type (Furnace, boiler, RTU, water heater, generator, cooking equip)	BTU Input/Unit	Total BTUs

*Please attach additional sheets as needed*

\_\_\_\_\_  
Customer or Customer Agent Signature

\_\_\_\_\_  
Print name

\_\_\_\_\_  
Title



South Jersey Gas

**Commercial Information**

Service Name: \_\_\_\_\_

Trading As: \_\_\_\_\_

Service Address: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Business Type: Corporation \_\_\_\_\_ LLC \_\_\_\_\_ Partnership \_\_\_\_\_ Sole Proprietorship \_\_\_\_\_

Corporation or Partnership Registered In (State): \_\_\_\_\_

Federal Tax I.D. \_\_\_\_\_ Tax Exempt: \_\_\_\_\_ Tax Exempt Expiration Date \_\_\_\_\_

Type of Business: \_\_\_\_\_ Square Feet in Building: \_\_\_\_\_

Date Service Required: \_\_\_\_\_ Date Meter Required: \_\_\_\_\_

Billing Contact Person:

Name \_\_\_\_\_ Title \_\_\_\_\_

Phone \_\_\_\_\_ Home Address: \_\_\_\_\_

Names of Officers/Partners/Owner

Name \_\_\_\_\_ Title \_\_\_\_\_

Phone \_\_\_\_\_ Home Address: \_\_\_\_\_

Driver's License No. & State: \_\_\_\_\_

Attorney's Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone # \_\_\_\_\_

Customer Owns or Rents Building/Unit (circle one): Owns Rents

Building Owner Information if customer rents:

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_

***For SJG Use Only:***

**To CCC – Attention Builder's Reps**

From : Sales Representative: \_\_\_\_\_

Employee#: \_\_\_\_\_

Date Received by Sales: \_\_\_\_\_

SJG Account Number: \_\_\_\_\_

Date Submitted to CCC: \_\_\_\_\_

Security Deposit Amount: \_\_\_\_\_